



**TENDER
TENDERING
PROCEDURES**

**TENDER NOTICE AND
INVITATION TO TENDER
VOLUME 1**

Renewal of maintenance and support for Broadcom VMware and Veeam Data Platform Advanced Enterprise on behalf of the Botswana Medicines Regulatory Authority over a period of three (3) Years

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- Bidders are invited to submit bids for the Renewal of maintenance and support for Broadcom VMware and Veeam Data Platform Advanced Enterprise for Medicines Regulatory Authority
 - The Procuring Organisation is Medicines Regulatory Authority (BoMRA), and this tender is reserved for **100% Citizen Owned Companies** in accordance with Statutory Instrument 23 of 2020 dated 28th February 2020.
 - Bidders must, in order to be considered for award of the contract:
 - Submit a certificate or letter from Veeam showing that they are a Veeam partner.
 - Submit a certificate or letter from Broadcom showing they are a VMware partner.
 - Be registered with:

PPADB under Code 120 – ICT Technical Support Services; Sub-Code 01 – System Development Services and Maintenance Services, or Sub-Code 02- Server Management and Maintenance Services - or Sub-Code 04: Desktop Management and Maintenance Services.
 - Be registered with BURS and be in possession of a Valid Tax Clearance Certificate.
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- The Procurement Office of the Medicines Regulatory Authority (BoMRA) can also be contacted at the following addresses for any clarification:

Physical Address

Medicines Regulatory Authority (BoMRA)

Plot 112, Gaborone International Finance Park
Gaborone.

Tel: (+267) 373 1727 or T. Moruakgomo 373 1791

Email: procurement@bomra.co.bw or tmoruakgomo@bomra.co.bw

Delivery of bid response and the solution shall be made to BoMRA

Bids must be submitted using the **one-envelope system**; one original and four (4) copies envelope accordingly labeled with the tender number and title. This envelope should be sealed and labeled as follows; **TENDER NO. MRA-IDOC-046.0 – 2024/2025: Renewal of maintenance and support for Broadcom VMware and Veeam Data Platform Advanced Enterprise on behalf of the Botswana Medicines Regulatory Authority over a period of three (3) Year**

Bids must arrive not later than **0900am** (local time) on **Friday 7th March 2025**. Bids received after the closing date and time will **NOT** be accepted. Telephonic, telegraphic, telex or facsimile bids will **NOT** be accepted.

Sealed bids should be delivered to the following address:

**CHIEF EXECUTIVE OFFICER
MEDICINES REGULATORY AUTHORITY (BoMRA)
PLOT 112
GABORONE INTERNATIONAL FINANCE PARK
GABORONE**

Responses that do not have the required number of envelopes will be disqualified.

Bidders who are awarded the tender should by no means pass it to other parties to undertake the project.

Queries and questions relating to the issue of these documents will be accepted up to **2 working days** before tender closing date. The queries or questions should be in writing and should be addressed to:

**CHIEF EXECUTIVE OFFICER
MEDICINES REGULATORY AUTHORITY (BoMRA)
PLOT 112
GABORONE INTERNATIONAL FINANCE PARK
GABORONE**

Tel: (+267) 373 1727

Email: procurement@bomra.co.bw

Bids must arrive no later than **0900hrs** (local time) on **Friday 7th March 2025**. The tenders will be opened in the presence of bidders wishing to attend immediately after closing in BoMRA premises. Bids received after the closing date and time will not be accepted. Telephonic, Telegraphic, Telex,

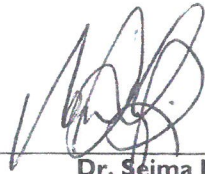
Email or Facsimile bids will not be accepted.

The proposal must be made in English.

Note:

- **Important Dates:**
- **Tender Collection: Friday 7th February 2025**
- **Tender Closing: Friday 7th March 2025 at 0900 hrs.**

Medicines Regulatory Authority is **not** bound to accept the lowest or any bid or bear any expense in the preparation thereof. Medicines Regulatory Authority also reserves the right to award the tender in full or in parts.



Dr. Seima Dijeng
Chief Executive Officer
Medicines Regulatory Authority (BoMRA)